New Norms and Expectations for Students, Instructors and Staff
Chicago, Daley College hosted classes

In order to maintain a healthy environment, it is important that everyone diligently adhere to these overarching guidelines below:

- Conduct a daily self-screening questionnaire upon arrival to the AGMA event.
- Wear a face-covering at all times (with reasonable exceptions for times such as eating, drinking, etc). AGMA will have on hand single-use masks if needed.
- Avoid physical contact with other attendees, including hugs and handshakes.
- Maintain at least 6 feet of distance from others as much as possible and respect others who ask for more space.
- Avoid gatherings in hallways or other common areas.
- Practice good hygiene, by washing your hands frequently with soap and water for at least 20 seconds. Or hand sanitizer placed throughout the building when handwashing is not possible.

Modifications to Classrooms, Work Areas, and Other Spaces

AGMA is complying with all social distance guidance provided by the Chicago City Colleges (CCC) and public health officials. AGMA is undertaking the following actions:

- In-person classes will adhere to at least 6 feet between student seats, as well as between the students and faculty member(s). The occupancy of any classroom will also be limited to 25% of standard occupancy (percentage to change as Chicago moves through the phases of recovery and based on CDPH guidance) and be capped at 50 individuals.
- Where workstations are less than the required distance, staggered or rotating in-person vs. telework schedules to minimize close contact may be utilized.
- Hygiene supplies (e.g. hand sanitizer, disinfecting wipes and sprays) will be placed in high-use areas, such as facility main entrances, classroom, shop floor, cafeterias and other common areas.
- Visual reminder for occupancy limits and social distancing will be place throughout facilities, with particular attention to high-congregate.

Cleaning and Disinfecting Regimens

CCC’s facilities teams will conduct ongoing cleaning and disinfecting routines in accordance with CDC guidelines.

- When feasible, classrooms and labs will be utilized only once per day to allow overnight cleaning and disinfecting.
- In case where spaces are used more than once per day, they will be sanitized between use or sanitizing supplies will be available to allow individuals to wipe down tables, desks, stations, etc. at their discretion.
- Custodial staff will also pay regular attention to common areas, high touch items and shared work surfaces.