

The International Association for Continuing Education and Training

American Gear Manufacturers Association Education (AGMA Education) was approved and active status began in 2017. A renewal occurs every 5 years. This accreditation focuses on the quality of AGMA Education programs. AGMA Education is accredited by the International Association for Continuing Education and Training (IACET). IACET reviews all AGMA Education's processes for planning and delivery of our courses. IACET focuses on ensuring that our courses are based on explicitly identified learning outcomes and the delivery of the learning outcomes is achieved. With this accreditation, our courses are eligible for Continuing Education Units (CEUs).

AGMA Education meets the standard requirements which includes:

	Title	What does it mean?
Category 1	Continuing Education and Training Organization	We have a designated education and training group responsible for administering our programs
Category 2	Responsibility and Control	We have an established system for compliance with IACET Standards
Category 3	The Learning Environment and Support Systems	Our learning environments and support system reflects the intent/learning outcomes of the programs and the programs achieve the learning outcomes
Category 4	Learning Event Planning	We base our programs on identified needs of the target audiences
Category 5	Learning Outcomes	Learning outcomes are based on identified needs and they are clearly provided to learners
Category 6	Planning and Instructional Personnel	We have qualified personnel planning and conducting our programs
Category 7	Content and Instructional Methods	Our methods are appropriate for each program
Category 8	Assessment of Learning Outcomes	We have established methods to assess achievement of learning outcomes
Category 9	Awarding CEUs and Maintaining Learner Records	We have established methods to award CEUs and a system to maintain, protect and provide training records
Category 10	Program Evaluation	We systematically evaluate all learning events and content to ensure we are providing the best possible learning experience

Continuing education units (CEUs) are calculated based on the number of minutes for instruction, accrediting organizations calculate CE differently. Non-instructional portions of an activity are not considered learning time and, therefore, are not added to instructional minutes. 1 CEU is equal to 10 hours. The learning activities allowed to receive CEU awards are face-to-face classes, distance courses, self-paced courses, and other projects in support of learning outcomes. Partial credit or adjusted CEUs shall not be awarded for individuals who do not successfully meet the criteria for achievement of CEUs.

0.1 CEU is based on 60 minutes of instruction. CEUs are expressed in tenths. The CEU is defined as 10 contact hours in an organized continuing education activity. The minimum number of CEUs awarded is 0.1.

If the resulting calculation ends in .5 or higher, round up to the nearest whole number.

30 minutes = 0.1 CEU

1 hour plus 20 minutes = 0.1 CEU

2 hours and 30 minutes = 0.3 CEUs

2 hours and 40 minutes = 0.3 CEUs